Ref No. CGCU/RO/044 **Dated: August 20, 2026**

Circular

University Closure on 21st August 2026

Due to some unavoidable circumstances, it has been decided that the University shall remain **closed on 21 August 2026 (Friday)** for all **students, staff and faculty members**.

The Office of the PVC (Academic) shall issue a separate schedule for conducting the classes that are required to be covered to compensate for the academic loss.

However, all Officials; Deans; Directors; Heads of Departments; and All officials/designations above the level of HoD shall attend the University as usual

The following teams/offices/officials shall, however, observe a normal working day:

1. Admin, Maintenance & Projects – Entire team.
2. Admissions, Marketing, Digital & Branding – Entire team.
3. Accounts Office, Registrar Office, HR Office, DSA and IT Cell mandatory/essential staff, as identified by the Competent Authority.
4. Any office/department not mentioned above – Mandatory/essential staff shall attend as required. Such offices may also function with full staff strength, wherever required, as per the functional requirements of the concerned department/cell.

Published with the approval of the competent authority.

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Prof. (Dr.) Anupam Sharma
Pro VC (Examination) & Registrar

Copy to:

- Hon'ble Chancellor: for his kind information please through SM
- Worthy Managing Director: for his kind information please through SM
- Executive Vice-President: for his kind information please through PA
- Vice Chancellor: for his kind information please through PA
- PVC (Academics): for kind information and necessary action please.
- CFAO: for Necessary action please.
- ED Operations: for Necessary action please.
- Director HR: for Necessary action please.
- Director IQAC: for Necessary action please.
- Associate Director Admission and Marketing: for Necessary action please.
- GM Digital: for Necessary action and uploading on University website .
- Manager ERP: for Necessary action and uploading on ERP.